

Lets start measuring!

What's in this guide?

- Page 2** Inside Mount
- Page 3** Outside Mount
- Page 4** Molding & Trim
- Page 5** Vertical Blinds
- Page 6** Roller & Solar Shades
- Page 7** Door Blinds
- Page 8** Valances
- Page 9** Valance Worksheet
- Page 10** Measuring Worksheet

We are here to help!

Call us anytime to speak with one of our blinds and shades experts:

 4168998704

 www.monteshades.ca



Quick Tips



Round each measurement to the nearest 1/8".



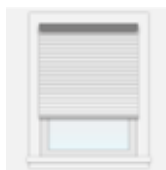
Measure every window even if they appear to be the same.



Use a metal tape for the greatest accuracy.

Measure in three spots (top, middle and bottom) and use the smallest measurement. (Unless you're measuring roller, solar or verticals, then see page 6-7).

The Basics



Inside Mount

Mounted inside the window recess or opening.



Outside Mount

Mounted on the wall, on molding or beyond molding and requires a flat mounting surface.



Valance

Mounted at the top of a blind or shade for both inside and outside mounts.

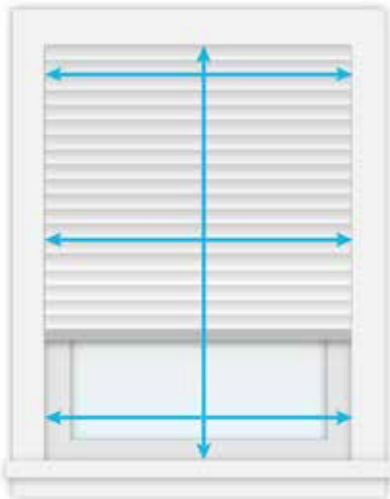
Measuring for Inside Mount

1 Should I use an inside mount?

Inside mount blinds and shades are mounted inside the window recess or opening. Make sure your window has sufficient unobstructed depth to mount the selected window treatment.



2 How do I measure an inside mount?



1. Measure the width inside the window opening at the top, middle and bottom. Take the *narrowest* of the three width measurements, and round down to the nearest 1/8".

2. Measure the height inside the window opening in 3 places and keep the *longest* of the 3 measurements. Round to the nearest 1/8".

3. Measure the window on the diagonal. If the two dimensions are significantly different, it may be necessary to order an outside mount for optimal light control and privacy. See measuring instructions below.

4. When you order your blind, do not change the width or height of your window. The factory will make any necessary deductions to allow for mounting and/or operating clearance.



Are you measuring for roller/solar shades or vertical blinds? Take a look at page 6-7 of this guide for product-specific instructions.

Measuring for Outside Mount

1

Should I use an outside mount?

Outside mount blinds and shades are mounted on the wall, on molding or beyond molding and requires a flat mounting surface.



2

How do I measure an outside mount?



1. Measure the distance from the outermost points you would like the blind to cover. To minimize light leakage the blind should overlap the window opening by at least 1-1/2" on each side (3" total width).

2. Measure distance from where the top of the blind will be located to the window sill. The blind should overlap the window opening on the top by at least 1-1/2". Some products may require more than 1-1/2" above the window for mounting hardware. Please review product specifications on desired product for exact flat vertical surface area requirements. If flat vertical surface area exceeds 1-1/2" use specified amount to determine overlap above the window opening. If there is no window sill, measure to the point you would like the blind to reach.

Are you measuring for roller/solar shades or vertical blinds? Take a look at page 6-7 of this guide for product-specific instructions.

Measuring for Windows with Molding & Trim

Inside Mount

Make sure your window has enough depth to mount the product you will be ordering. **If the window has sufficient depth and flat surface area, follow standard inside mount measuring instructions found on page 2.**

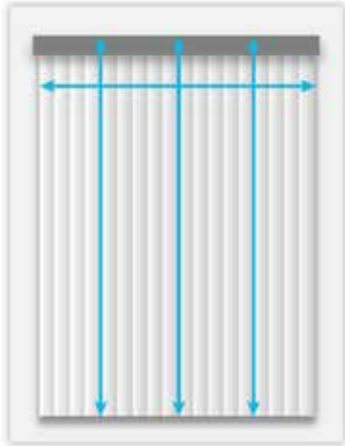
Outside Mount



1. Measure from the far left edge of the trim to the far right edge of the trim.
2. For wood blinds, faux wood blinds, aluminum blinds, and other products with end mount box brackets take a 1/4" deduction from the measurement to allow room to mount the box brackets onto the trim.
3. To expose some of the trim, measure the window opening and then add the amount of trim you would like covered to each side of the window opening size.
4. To expose all of your trim measure the window opening.
5. Measure the height from the top edge of the window trim to the bottom edge of the window trim or the window sill. To mount the blind above the window trim start your measurement at least 2" above the top edge of the trim and measure down to the bottom edge of the window trim or window sill.

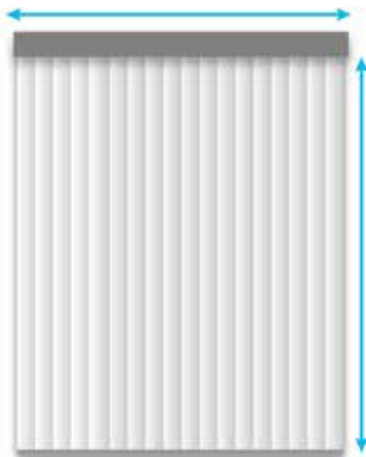
Measuring for Vertical Blinds

Inside Mount



1. Measure the width inside the window opening at the top, and round down to the nearest 1/8" measurement.
2. Measure the height inside the window opening from the top of the window opening to the window sill three times. Measure once on the left, at the center, and on the right and take the *shortest* of the three measurements, and round down to the nearest 1/8" measurement.
3. Do not take any allowances on the height or width. The factory will take all required allowances on an inside mount for mounting and operating clearance.

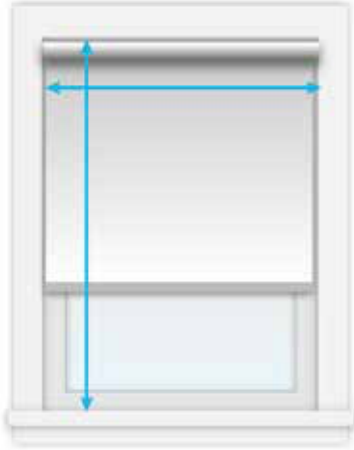
Outside Mount



1. Measure the distance from the outermost points you would like the blind to cover. To minimize light leakage and ensure privacy the blind should overlap the window opening by 4" on each side for a total of 8" on entire width.
2. Measure distance from where the top of the blind will be located to the window sill. The blind should overlap the window opening on the top and the bottom by at least 3".
3. If the blind will hang to the floor, take a 1/2" deduction on the height to allow for operating clearance.

Measuring for Roller & Solar Shades

Inside Mount



1. Measure the width inside the window opening at the top, and round down to the nearest 1/8" measurement.
2. Measure the height inside the window opening from the top of the window opening to the window sill. If your window does not have a sill, measure to the point you would like the blind to reach.
3. Do not take any allowances on the height or width. The factory will take all required allowances on an inside mount.
4. The fabric width is narrower than the finished shade width. Light gaps up to 1" may be visible on the left and right edge. To eliminate light gaps and for increased privacy it may be necessary to order an outside mount. See measuring instructions below.

Outside Mount



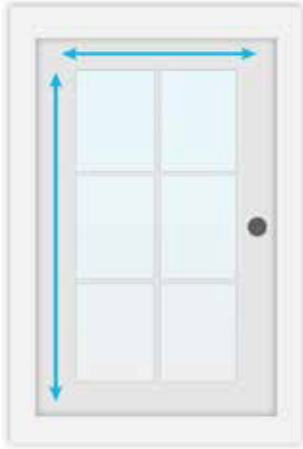
Tip-to-tip: Measure the distance from the outer most points you would like the headrail to extend. Depending on the product, the fabric width will be up to 1-3/8" narrower than the tip-to-tip measurement provided. The exact amount of fabric deduct can be obtained by contacting customer service. To minimize light leakage add 1-3/8" for fabric deductions, then add additional inches for desired overlap.

Fabric width: Measure the distance from the outer most point you would like to fabric to extend. Keep in mind that the roller will arrive approximately 1-3/8" wider than the ordered fabric width. The exact amount can be obtained by contacting customer service to determine fabric deducts on outside mount applications.

Measure distance from where the top of the blind will be located to the window sill. The blind should overlap the window opening on the top by at least 1-1/2". Some products may require more than 1-1/2" above the window for mounting hardware. Please review product specifications on desired product for exact flat vertical surface area requirements. If flat vertical surface area exceeds 1-1/2" use specified amount to determine overlap above the window opening. If there is no window sill, measure to the point you would like the blind to reach.

Measuring for Doors

French Doors



1. Start your measurement a minimum of 2" above the glass (3" recommended) and measure down 2" below the glass. This will provide enough room to mount installation brackets at the top and hold down brackets at the bottom. Extra height above your window should be allowed if you prefer the blind or shade to stack up above the glass and provide a less obstructed view
2. Measure the width of the glass and at a minimum of 1" (2" recommended) to both sides of the glass. The door handle may constrain the maximum amount of overlap that can be added to the width.

Patio Doors



1. Measure the distance from the outermost points you would like the blind to cover. To minimize light leakage and ensure privacy the blind should overlap the window opening by 4" on each side for a total of 8" on entire width.
2. Consider the size of the vertical blind stack. Allow sufficient overlap for easy access through the door.
3. Measure distance from where the top of the blind will be located to the floor on the left side, center, and right side of the window. The blind should overlap the window opening on the top by at least 3".
4. Take a 1/2" deduction on the height to allow for operating clearance.

Measuring for Valances

Inside Mount: Flush

An Inside Mount Valance is manufactured with straight-cut edges on both ends and looks best when it is mounted flush to the window casing.

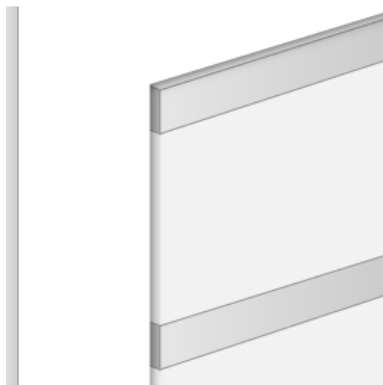
Inside Mount: Partial Recess

Partial recess valances always have returns (side pieces). The corners are mitered and a return length should be selected to cover the difference between the flush mount requirement and the window's depth.

Outside Mount

An Outside Mount Valance is manufactured with standard returns (side pieces) sized to cover the ends of the headrail and valance for a more finished look.

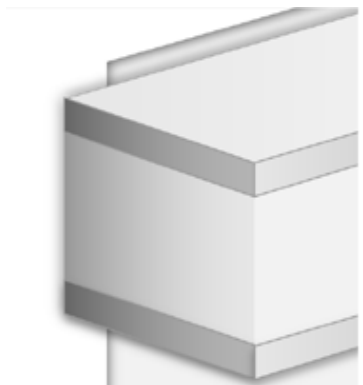
Inside Mount: Flush



Inside Mount: Partial Recess



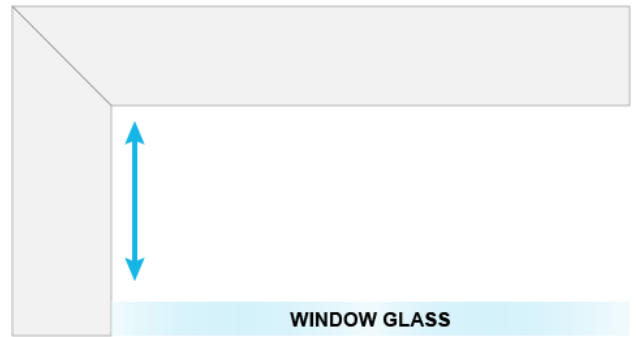
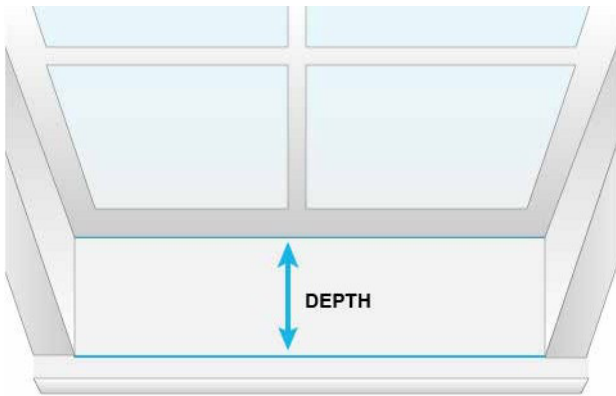
Outside Mount



Mounting Depth

	Cellular Shades	Vertical Cellular Shades	Wood Blinds	Faux Wood Blinds	Mini Blinds	Roller Shades	Roman Shades	Horizontal Sheer Shadings	Woven Wood Shades	Vertical Blinds	Sheer Vertical Blinds	Panel Track Blinds
Minimum Mounting Depth	1"	1-3/4"	1-1/4"	1-1/4"	3/4"	1-3/4"	3/4"	3/4"	1-1/2"	2-3/8"	2-1/4"	1-3/4"
Flush Mount	2"	3-5/8"	3-1/2"	3-1/2"	1-3/4"	3-1/2"	2-1/8"	3-3/4"	2-1/2"	4"	6-1/2"	3-1/2"

Valance Measurement Worksheet



Measure Window Depth

For window depth, measure from the innermost part of your window (where the bracket will be mounted) to the outermost part of the window casing. Do not include any part of your window sill that extends past the casing. Record this number in one of the “Window Depth” blanks below.

Valance Measurements

Valance flush mount lengths are listed in the specifications section at the bottom of the product page. Look for the exact dimensions for your product’s valance and record this number in one of the “Valance Flush Mount” blanks below.

Using the worksheet below, calculate the returns required for each of your windows.

	—		=	
Valance Flush Mount		Window Depth		Returns Required
	—		=	
Valance Flush Mount		Window Depth		Returns Required
	—		=	
Valance Flush Mount		Window Depth		Returns Required
	—		=	
Valance Flush Mount		Window Depth		Returns Required

Measuring Worksheet

Fill out your window information below so you can easily reference it when you are ready to order.

<p>Room _____</p> <p>Product _____</p> <p>Color _____</p> <p>Width ____ Height ____</p> <p>Mount Inside / Outside</p>	<p>Room _____</p> <p>Product _____</p> <p>Color _____</p> <p>Width ____ Height ____</p> <p>Mount Inside / Outside</p>	<p>Room _____</p> <p>Product _____</p> <p>Color _____</p> <p>Width ____ Height ____</p> <p>Mount Inside / Outside</p>
<p>Room _____</p> <p>Product _____</p> <p>Color _____</p> <p>Width ____ Height ____</p> <p>Mount Inside / Outside</p>	<p>Room _____</p> <p>Product _____</p> <p>Color _____</p> <p>Width ____ Height ____</p> <p>Mount Inside / Outside</p>	<p>Room _____</p> <p>Product _____</p> <p>Color _____</p> <p>Width ____ Height ____</p> <p>Mount Inside / Outside</p>

Additional Notes: